

**CITY OF MIDDLETOWN
PURCHASING DEPARTMENT**

ADDENDUM #1 RFP #2015-019

Community Farmer & Community Supported Agriculture Project

Date Issued: September 14, 2015

ALL BIDDERS ARE HEREBY ADVISED OF THE FOLLOWING INFORMATION AND/OR MODIFICATIONS TO THE CONTRACT BID DOCUMENTS:

- **Answers to Questions submitted by deadline date of Friday, September 11, 2015 by noon**

INVITATION TO BID

The date set for the receipt of proposals will remain the same.

*****Wednesday, September 23, 2015 at 3:00 PM*****

PLEASE VERIFY THAT YOU HAVE RECEIVED THIS NOTIFICATION IN THE SPACE BELOW AND FAX OR EMAIL THIS PAGE BACK TO THE PURCHASING DEPARTMENT.

FAX: 860-638-1995 EMAIL: purchase@middletownct.gov

BIDDER ACKNOWLEDGES RECEIPT OF ADDENDUM #1: _____

COMPANY NAME

All bidders are hereby advised of the following amendments to the contract bid documents which are hereby made an integral part of the specifications for the subject project, prepared by the City of Middletown to the same extent as all other documents. All work shall conform to the standards and provisions of same. Bids submitted shall be deemed to include contract document information as shown in Addendum No. 1. General bidders shall notify sub-bidders that may be affected by this addendum as applicable. **Bidders shall be required to acknowledge receipt of this addendum.**

Failure to acknowledge receipt of this addendum by the bidder may result in the rejection of their bid. Bidders are directed to review changes to all portions of the work as changes to one portion may affect the work of another.

Total Addendum: 2 pages

*****BIDDER NOTE:** If you have already submitted a bid you shall be required to acknowledge receipt of this addendum under separate cover in a sealed envelope clearly marked with the bid number and description. This acknowledgment must be received by the time and date specified to be accepted by the City.

Donna L. Imme, CPPB
Supervisor of Purchases

Addendum #1
RFP# 2015-019 Community Farmer & Community
Supported Agriculture Project
(CSA)

The following are Answers to Questions submitted by the deadline date of Friday, September 11, 2015 by noon.

Q. Is there a monetary amount determined for leasing the parcels?

A. No. That will be up to the community farmer to provide. Some may offer as little as \$1, others a greater sum.

Q. Can a single party propose to use multiple parcels?

A. Yes

Q. Are there restrictions on what agriculturally related buildings and infrastructure may be placed on the properties?

A. No as long as it complies with all aspects of the RFP and is part of the business plan. Any proposed structures will be reviewed for compliance to relevant deed restrictions and applicable zoning and building code.

Q. Is there a length of time the city hopes to enter into a lease?

A. 5 years

Q. Can hard copies of the survey maps for the three land plots located on Silver Street for the RFP referenced above available?

A. There are several options:

- We can have a hard copy they can view here in the PCD office
- We can print a full size copy for them at \$10/map that can be taken out of the office
- They can view online and print themselves.

Q. Does the city of Middletown provide utility tie in services where the power line running along River Road could be tied to the grid?

A. That would need to be negotiated as to how that would operate under a lease and with Eversource Energy. The installation and electrical consumption costs would need to be paid by the CSA operator or from grant fund sources.

Q. What property taxes apply on city owned land?

A. No property taxes on the real estate, but there will be personal property taxes for equipment.

Q. Is it possible to walk the potential sites to get a lay of land and see first-hand what it has to offer.

A. The sites are open to the public for walking and hiking.

Q. Is it possible to hook up a water spigot at the line that runs on River Road? If so, does the normal connection fee of \$1,275 applicant installed apply?

A. It is possible, contingent on approval by the Water and Sewer Department.

Q. Can you clarify item (3) under General Terms and Conditions? Does subsequent product include agriculture produce?

A. This is our intent, however, details would need to be provided justifying the need to have on-site sale of produce and it would ultimately be up to the P&Z Commission.

Q. Can CSA shares be picked up on site? Can produce otherwise be sold on site?

A. CSA shares can be picked up on site. Sale of produce on site would require obtaining a special exception permit from the Planning and Zoning Commission.